

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**December 1, 2015**

The Central Bucks Board of School Directors held its Reorganization and Board meeting on Tuesday, December 1, 2015 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:05 p.m., followed by the Pledge of Allegiance.

**RECOGNITION OF CB EAST BOYS SOCCER TEAM AND PA STATE CHAMPIONS**

Dr. Weitzel mentioned having both the CB East boys and girls soccer teams competing for state titles in the same year on the same night was an unprecedented and historic occasion.

Dr. Weitzel offered congratulations to the CB East Girls Soccer Team and coaching staff for an outstanding season. The team was in the final Girls PIAA State Championship game played in Hershey, but lost 2-1 to Upper Saint Clair. Dr. Weitzel announced that Paul Eisold, CB East Girls Soccer Team Head Coach, was named the 2015 Pennsylvania Coach of the Year for Girls Soccer.

The CB East Boys Soccer Team was recognized and awarded Certificates of Athletic Achievement for participation and effort as the 2015 Central Bucks High School – East Boys PIAA State Champions. Dr. Weitzel announced that Mike Gorni, CB East Boys Soccer Team Coach, would be retiring after 30 years of coaching high school soccer.

On behalf of the entire team, the team captains presented Dr. Weitzel and the School Board the official game ball signed by the entire team.

Dr. Weitzel, on behalf of the Central Bucks School District, presented Mr. Corr with an etched glass Leadership In Education award as a token of thanks and appreciation for his commitment and dedication to the district and for his service as President on the Board of School Directors. Mr. Corr thanked everyone and expressed his appreciation.

**SWEARING IN OF BOARD MEMBERS BY THE HONORABLE JEFFREY L. FINLEY,  
PRESIDENT JUDGE OF THE COURT OF COMMON PLEAS OF BUCKS COUNTY**

The following Board members were sworn in by the Honorable Jeffrey L. Finley, President Judge of the Court of Common Pleas of Bucks County:

Sharon Collopy  
Beth Darcy  
Glenn Schloeffel  
Karen Smith  
Dennis Weldon

**BOARD MEMBERS PRESENT**

Stephen Corr – President, Sharon Collopy, Beth Darcy, Paul Faulkner, John Gamble, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

**ADMINISTRATORS PRESENT**

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Andrea DiDio, Scott Kennedy, David Matyas, Edward Sherretta, Mary Kay Speese

**ALSO PRESENT**

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

**ELECTION OF TEMPORARY PRESIDENT (from hold-over Board members)**

Motion by Paul Faulkner, supported by Jerel Wohl, to nominate Stephen Corr as Temporary President.

Motion Approved 4-0.

Mr. Corr referenced the rough times between old and new Board members and encouraged all Board members to work toward a common goal – the education of the children of the district. Mr. Corr also added that he does not seek and will not accept the new Board President position if nominated.

**ELECTION OF PRESIDENT**

Motion by Glenn Schloeffel, supported by Sharon Collopy, to nominate Beth Darcy as Board President.

**ROLL CALL**

Mrs. Collopy	Yes	Mr. Faulkner	Yes	Mrs. Smith	Yes
Mr. Corr	Yes	Mr. Gamble	Yes	Mr. Weldon	Yes
Mrs. Darcy	Yes	Mr. Schloeffel	Yes	Mr. Wohl	Yes

Motion Approved 9-0.

**ELECTION OF VICE PRESIDENT**

Motion by Stephen Corr, supported by Paul Faulkner, to nominate John Gamble as Board Vice President.

**ROLL CALL**

Mrs. Collopy	Yes	Mr. Faulkner	Yes	Mrs. Smith	Yes
Mr. Corr	Yes	Mr. Gamble	Yes	Mr. Weldon	Yes
Mrs. Darcy	Yes	Mr. Schloeffel	Yes	Mr. Wohl	Yes

Motion Approved 9-0.

**APPROVAL OF MINUTES**

Motion by Stephen Corr, supported by John Gamble, to approve the minutes of the November 10, 2015 school board meeting.

Motion Approved 9-0.

**PUBLIC COMMENT**

James Bender welcomed new Board members and encouraged all members to work together to keep the district moving forward with continued success and to remember that the students come first.

Mrs. Darcy stated that the Board will find common ground to move forward and to work on shared goals of doing the best thing for the students. She thanked Mr. Bender for his comments and take them to heart.

## **SUPERINTENDENT'S REPORT**

### **THIS MONTH IN CENTRAL BUCKS VIDEO**

Board members viewed a video clip entitled *This Month in Central Bucks*. This third video highlighted the many activities across the district during the month of November 2015. Videos about the district will be produced monthly. (The video can be found on the CBSD website School Board page under Video Presentations and can also be viewed on CBTv).

### **2016-2016 PROPOSED PRELIMINARY BUDGET**

Mr. David Matyas, Business Administrator, presented a powerpoint with a brief overview of fiscal year 2014-2015. The year ended with a fund balance of \$13,932,050 which is 4.5% of the budget. Mr. Matyas stated that the revenues for 2015-2016 are coming in as scheduled – except for state and federal subsidies. At this time a state budget has not yet been passed. It is over 153 days late but in some previous years the budget has been passed at a later time. ( In 2009-2010 – 101 days late, 2003-2004 – 176 days late, 1970-1971 – 248 days late, 1955-1956 – 336 days late). At this current time the proposed preliminary budget for the district is \$323,660,171 which is a 3.9% increase over last year's budget. Most of the increase is for mandated contributions into the school retirement system (PSERS). The employer contribution rate will jump from 25.84% of gross payroll to 29.69% which is an increase of 15% or \$5.9M. (The district has no control over this rate – it is mandated by the state). The district has begun debt pre-payment of construction debt to help offset the PSERS expenses. The 2016-2017 proposed preliminary budget starts the process at a higher percent increase and this will ensure the district qualifies for Act 1 exceptions in case state subsidies are reduced. While other school districts are in need of applying for lines of credit, etc., Mr. Matyas stated that the local tax revenues and fund balance will keep the district operating normally until April 2016. The Board is being asked tonight for approval to post the preliminary 2016-2017 budget. This information will be available on the CBSD website and at the administrative offices at 20 Welden Drive for public inspection. The state spreadsheet is available now for entry so the budget in state format will also be posted. The Board will adopt the preliminary budget in January; in the months of February, March, and April the preliminary budget will be revised; the Board will be asked for approval to publicly post the proposed final budget at the April 28 Board meeting; at the May 26 Board meeting the final budget will be presented and at the June 14 the Board will be asked to adopt the final budget.

### **SUPERINTENDENT'S BUDGET RECOMMENDATIONS**

Dr. Weitzel presented a powerpoint on budget considerations for the 2016-2017 in the areas of Extra Duty Responsibility (EDRs), Special Education Assistants, Educational Technology Initiative, and Q.U.E.S.T. Dr. Weitzel, in an effort to support the students in their extra-curricular activities, is recommending an increase in the EDR unit from \$267.00/unit to \$320.00/unit, and an increase of 20% to the number of EDRs across all levels. The last time there was increase to EDRs was in 2004-2005. This budget recommendation would result in an overall increase of \$445,000. In an effort to retain qualified special education assistants, it is being recommended to make the special education assistants in the Autistic Support, Emotional Support and Multi-Disciplinary classrooms as fulltime employees. This would involve approximately 20 positions with an increase to the budget of approximately \$325,000. To maintain the significant progress in providing educational technology devices at all three levels and to provide additional devices to support teaching and learning, it is being recommended to allocate \$2M to the Educational Technology Capital Account. The latest initiative, Q.U.E.S.T., at the elementary level, is being recommended to increase the current FTE allocation from 12 to 16. There should be no additional budget cost due to declining enrollment.

## **SCHOOL BOARD REPORTS**

The Finance Committee and Operations Committee meeting notes, and the MBIT Executive Council minutes were mentioned. These notes and minutes are Attachment A.

## **TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS**

Motion by Jerel Wohl, supported by Stephen Corr, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of October 2015.

General Fund	\$18,025,485.89
Capital Fund	\$ 1,894,031.96
Food Service Dates	<u>\$ 396,534.90</u>
Total All Funds	\$20,316,052.75

Motion Approved 9-0.

## **ACCOUNTS PAYABLE CHECK DISBURSEMENTS**

Motion by John Gamble, supported by Paul Faulkner, to approve the November 15, 2015 and November 24, 2015 General Fund check disbursements in the amount of \$2,618,645.25; the November 13, 2015 Capital Fund check disbursements in the amount of \$795,679.23; and the November 12, 2015 Food Service Fund check disbursements in the amount of \$16,030.45.

Motion Approved 9-0.

## **BUDGETARY TRANSFERS**

Motion by Stephen Corr, supported by Jerel Wohl, to approve the final Budgetary Transfers for fiscal year 2014-2015.

FROM: 1200 - 500 Special Education - Other Purchase Services 30,000

TO: 1200 - 300 Special Education - Purchase Professional Services 30,000

Reallocate funds within the Special Education function.

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FROM: 2400 - 600 Pupil Health - Supplies 5,000

TO: 2400 - 700 Pupil Health - Property 5,000

Reallocate funds within the Pupil Health function.

\*\*\*\*\*

FROM: 1400 - 500 Alternative Ed - Other Purchase Services 170,000

TO: 3200 - 300 Student Activities - Purchase Property Services 160,000

3200 - 500 Student Activities - Other Purchase Services 10,000

Reallocate funds from Alternative Ed function to the Student Activity function.

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Motion Approved 8-1. (Beth Darcy)

### **PROPOSED 2016-2017 PRELIMINARY BUDGET**

Motion by Stephen Corr, supported by Dennis Weldon, to approve the Resolution authorizing the administration to post the proposed preliminary 2016-2017 budget for public inspection. The Resolution is Attachment B.

Motion Approved 9-0.

### **CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS**

Motion by Stephen Corr, supported by Jerel Wohl, to award a contract to The Wire Guys – Avigilon to provide and install security cameras at all three stadiums in the amount of \$76,599.35. These cameras are available on the Co-Stars cooperative purchasing contract #008-346.

Motion Approved 9-0.

Motion by Stephen Corr, supported by Jerel Wohl, to award a contract to The Wire Guys – Avigilon to provide and install replacement security cameras in the amount of \$239,976.50. These cameras are available on the Co-Stars cooperative purchasing contract #008-346.

Motion Approved 9-0.

Motion by Stephen Corr, supported by Jerel Wohl, to award a contract to IBM for (6) new servers in the amount of \$39,930.00.

Motion Approved 9-0.

Motion by Stephen Corr, supported by Jerel Wohl, to award a contract to IBM to increase the capacity of storage area network (SAN) for the District's security system in the amount of \$83,581.96.

Motion Approved 9-0.

Motion by Paul Faulkner, supported by Stephen Corr, to award a contract to Tozour Trane to rebuild the chiller at Tohickon Middle School in the amount of \$88,667. This service is available on the US Communities cooperative purchasing contract.

Motion Approved 9-0.

Motion by Stephen Corr, supported by Dennis Weldon, to purchase (2) Ford T350 maintenance vans from Fred Beans in the amount of \$30,600 each. These vehicles are available on the Co-Stars cooperative purchasing contract #025-013.

Motion Approved 9-0.

Motion by John Gamble, supported by Jerel Wohl, to purchase a RAM 4500 dump truck from Hondru Dodge in the amount of \$71,290. This vehicle is available on the Co-Stars cooperative purchasing contract #025-013.

Motion Approved 9-0.

**MBIT MEMORANDUM OF UNDERSTANDING**

Motion by Stephen Corr, supported by John Gamble, to approve the Memorandum of Understanding between the Middle Bucks Institute of Technology and the Central Bucks School District for matters of litigation as it pertains to special education students. The MBIT Memorandum of Understanding is Attachment C.

Motion Approved 9-0.

**SCHOOL BOUNDARY ASSIGNMENTS FOR NEW HOUSING DEVELOPMENTS IN WARWICK AND BUCKINGHAM TOWNSHIPS**

Motion by Stephen Corr, supported by Jerel Wohl, to approve the school boundary assignments for new housing developments in Warwick and Buckingham Townships. (Please see below details).

- a. The administration is recommending the attendance boundaries for Jamison Elementary, Tamanend Middle School, and Central Bucks High School South be amended to include the Woodlands Development, located near Meetinghouse Road and York Road (Route 263). This development is currently in the Warwick Elementary, Holicong Middle School, and Central Bucks High School East attendance boundaries.
- b. The administration is recommending the attendance boundary for Cold Spring Elementary be amended to include the Feeney Development, located near Mechanicsville Road and Durham Road (Route 413). This development is currently in the Buckingham Elementary attendance boundary.

Motion Approved 9-0.

**ADOPTION OF 2016 SCHOOL BOARD CALENDAR**

Motion by Paul Faulkner, supported by Dennis Weldon, to approve the 2016 School Board Calendar. The calendar is Attachment D.

Motion Approved 9-0.

**PROPOSED VENDOR CHANGE TO PENN BEHAVIORAL HEALTH**

Motion by Stephen Corr, supported by Jerel Wohl, to approve the vendor change to Penn Behavioral Health as an Employee Assistance Provider at an annual cost of \$32,730.

Motion Approved 9-0.

**PERSONNEL ITEMS**

Motion by Stephen Corr, supported by Paul Faulkner, to approve resignations, retirements, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, community school staff, classification changes, per diem substitute teachers, per diem substitute nurses, homebound instructors, per diem substitute bus drivers, substitute van drivers, substitute custodians, substitute educational assistants, and EDRs.

### RESIGNATIONS

Name: Michael Cox  
Position: Before/After School Care – Titus Elementary School  
Effective: June 18, 2015

Name: Erica Groendal  
Position: Special Education teacher – Central Bucks High School - South  
Effective: November 20, 2015

Name: Julie Howell  
Position: Special Education Assistant – Bridge Valley Elementary School  
Effective: December 23, 2015

Name: Jennifer Kolb  
Position: Mathematics teacher – Central Bucks High School – South  
Effective: January 27, 2016

Name: Stephanie Oiler  
Position: Personal Care Assistant – Holicong Middle School  
Effective: November 24, 2015

Name: Kristi Radu  
Position: Before/After School Care – Doyle Elementary School  
Effective: June 18, 2015

Name: Katelyn Wylie  
Position: Before/After School Care – Warwick Elementary School  
Effective: June 17, 2015

### RETIREMENTS

Name: Mary Renner  
Position: Special Education Supervisor – Educational Services Center  
Effective: March 15, 2016

### LEAVES OF ABSENCE

Cara Alderfer      Art teacher – Gayman/Buckingham Elementary Schools  
March 1, 2016 – May 16, 2016

Paul Anderson      Bus Driver – Transportation Department  
October 22, 2015 – November 22, 2015

Marie Boccella      Transportation Assistant – Transportation Department  
December 9, 2015 - TBD

Lisa Canfield      English teacher – Unami Middle School  
October 26, 2015 – TBD

Quinn Hofmann	Elementary teacher – Gayman Elementary School November 2015 – January 26, 2016
Danielle Kerins	Art teacher – Lenape/Tamanend Middle Schools February 27, 2016 – August 2016
Melissa Ruth	Elementary teacher – Mill Creek Elementary School February 19, 2016 – August 2016
Justine Smith	Mathematics teacher – Holicong Middle School February 16, 2016 – May 11, 2016
Kristin Tester	Special Education teacher – Cold Spring Elementary School January 27, 2016 – August 2016

#### APPOINTMENTS

Name:	Tina Bartholomew
Position:	(Temporary) Custodian – Kutz Elementary School/Lenape Middle School \$15.47 per hour
Effective:	November 11, 2015
Name:	Rebecca Bevilacqua
Position:	Personal Care Assistant – Central Bucks High School – West \$12.26 per hour
Effective:	November 10, 2015
Name:	Kellie Finley
Position:	Educational Assistant – Bridge Valley Elementary School \$14.01 per hour
Effective:	October 30, 2015
Name:	Dawn Harris
Position:	Special Education Assistant – Cold Spring Elementary School \$15.78 per hour
Effective:	November 23, 2015
Name:	Michelle Kolman
Position:	(Temporary) Personal Care Assistant – Jamison Elementary School \$12.76 per hour
Effective:	November 30, 2015
Name:	Kyra Miller
Position:	Educational Assistant/ESL Program – Central Bucks High School – West \$14.01 per hour
Effective:	November 23, 2015



Name: Tammy Morton  
 Position: Duty Assistant – Warwick Elementary School  
 \$12.26 per hour  
 Effective: November 16, 2015

#### LONG-TERM SUBSTITUTE TEACHERS

Name: Eileen O'Hagan  
 Position: Elementary teacher – Kutz Elementary School  
 \$45,024 (B+0 credits, Step 1)  
 Effective: November 16, 2015 until the end of the 2015-2016 school year

Name: Samantha Scarpa  
 Position: Elementary teacher – Kutz Elementary School  
 \$45,024 (B+0 credits, Step 1)  
 Effective: January 4, 2016 until the end of the 2015-2016 school year

Name: Steven Silwinski  
 Position: Social Studies teacher – Central Bucks High School – East  
 \$45,024 (B+0 credits, Step 1)  
 Effective: January 27, 2016 until the end of the 2015-2016 school year

#### LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: MaryAnna Connor  
 Position: Mathematics teacher – Central Bucks High School – South  
 \$150 per day  
 Effective: November 17, 2015

Name: Brittany Trauger  
 Position: Elementary teacher – Linden Elementary School  
 \$150 per day  
 Effective: January 4, 2016 – March 29, 2016

Name: Kimberly Zajac  
 Position: English teacher – Unami Middle School  
 \$150 per day  
 Effective: November 2, 2015

#### COMMUNITY SCHOOL STAFF

Rachelle Manns	Before/After School Program – Educational Assistant	\$14.01/hour
Lauren McDonagh	Before/After School Program – Instructor 2 Rate	\$17.30/hour
Antoinette Walsh	Before/After School Program – Instructor 2 Rate	\$17.30/hour

#### CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Darell Garner	Personal Care Assistant Bridge Valley \$12.28 Per hour	Special Ed Assistant Bridge Valley \$14.51 Per Hour	11/30/15

Leanne Weaver	(1.0) Staff Nurse	(.70) Staff Nurse	11/30/15
	Various	Various	
	\$19.84 Per Hour	\$19.84 Per Hour	

The following long-term substitutes have been awarded Temporary Professional Employee status effective August 27, 2015.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TPE STATUS (FTE)</u>
Bartolacci, Nicole E.	Elementary	1.0
Cannon, Jennifer M.	ELL	1.0 (.5 TPE/.5LTS)
Carmean, Jacquelyn A.	Special Education	1.0
Constable, Emily M.	Special Education	1.0
Duffy, Stacey A.	Elementary	1.0
Flanagan, Jennifer L.	Elementary	1.0
Gleason, Melissa A.	Elementary	1.0
Goldburd, Elina	Speech Therapist	1.0
Gonnella, Gina	Special Education	1.0
Hallman, Danielle K.	Art	.76
Irons, Emily N.	Special Education	1.0
Johnston, Mary Beth	Elementary	1.0
Kallelis, Amy G.	Elementary	.5 FTE PE increase (existing .5FTE PE status)
Katra, Adrienne A.	School Psychologist	1.0
Klingbeil, Christine	Elementary	1.0
Leech, Ashley	ELL	1.0
Lichtner, Rachel	Special Education	1.0
Marchione, Kira L.	Elementary	1.0
McIlvaine, Alexsandra	Elementary	1.0
McManus, Danielle	Elementary	1.0
McSloy, Kristy L.	Speech Therapist	1.0
Moss, Amy N.	Student Support Counselor	1.0
Myra, Lydia	Elementary	1.0
Nugent, Patrick	Music	1.0
Riley, Megan	Elementary	1.0
Rohrauer, Kaitlin	Special Education	1.0
Rombola, Kimberly	Special Education	1.0
Sand, Stacey	Speech Therapist	1.0
Shoap, Jessica	Elementary	1.0
Steiner, Emily	Elementary	1.0
Tagye, Alicia M.	Elementary	1.0
Unsihuay, Emma F.	Elementary	1.0
Wilde, Kathryn R.	Elementary	1.0
Wilkes, Samantha E.	Elementary	1.0
Young, Jaclyn A.	Special Education	1.0
Zelevnik, Lauren M.	Elementary	1.0
Ziska, Stacylynn M.	Elementary	1.0

Ball, Michelle	Special Education	1.0
Beyerle, Gregory	Special Education	1.0
Bongiorno, Alison	Art	.85
Breish, Benjamin	Chemistry/Physics	1.0
Brown, Rachael	Art	.87 TPE/.13 LTS
Bui, Kenneth	English	1.0
Burns, Christopher	Mathematics	1.0
Caravella, Gina	Spanish	.79
Cox, Brian	Music	1.0
Doll, Melissa	Mathematics	1.0
Files, Tara	Speech Therapist	1.0
Harris, Nathan	English	1.0
Hein, Kim	Family & Consumer Sciences	.68
Hoskins, Joshua	Social Studies	1.0
Hosler, Bryant	Special Education	1.0
Iatarola, Brittany	English	1.0
Johnstone, Jacqueline	Mathematics	1.0
Kotzen, Hillary	Special Education	1.0
Marsden, Thomas	Social Studies	1.0
Meidt, Rebecca	Family & Consumer Sciences	.5
Merrill, Amanda	School Nurse	1.0
Mooradd, Catherine	English	1.0
Mullen, Katelyn	English	1.0
O'Connor, Shannon	English	1.0
Paglione, Anthony	Mathematics	1.0
Palmer, Matthew	Spanish/French	1.0
Passerini, Megan	Special Education	1.0
Payne, Sharon	Chemistry	1.0
Pierangeli, Christopher	Social Studies	1.0
Sibel, Zachary	English	1.0
Simon, Christopher	Special Education	1.0
Thompson, Cory	Special Education	1.0
Upton Wodock, Laura	Biology	.89
Walbrandt, Lindsay	Special Education	1.0
Young, Kristy	Mathematics	1.0
Zappa, John	Special Education	1.0

PER DIEM SUBSTITUTE TEACHERS Approved salary rate of \$95/day, \$100/day on Monday and Friday, \$110/day greater than 39 days, for the 2015-2016 school year.

Catrina Adcock	M. Chad Hussein	Patricia Lavelle	Mariellen Reiniger Heffner
Amanda Cappella	Olivia Iby	Christine Levendorf	Mollie Safran
Eva Christodoulou	Pearly James	William Lutz	Cynthia Scott
Cassandra Claycomb	Robert Kamel	Eileen McNamee	Dana Serlen
Nicholas Foss	Julie Kim	Rebecca Mockaitis	Kaylee Wallis
Nelianne Genner	Neena Kumar	Nancy Pontius	Elizabeth White
George Hudock	Susan Kuriakose	Alexis Rankin	Andrea Wolfe

PER DIEM SUBSTITUTE NURSES Approved salary rate of \$105/day for the 2015-2016 school year.

Patricia Kellerman

Eileen McNamee

Patricia Wallace

HOMEBOUND INSTRUCTORS Approved salary rate of \$30/per hour, plus mileage, for the 2015-2016 school year.

Wayne Finkbeiner

Kaylee Wallis

Elizabeth White

PER DIEM SUBSTITUTE BUS DRIVERS, SUBSTITUTE VAN DRIVERS, SUBSTITUTE CUSTODIANS AND SUBSTITUTE EDUCATIONAL ASSISTANTS Approved salary rate of \$20.35/\$13.45/\$14.00/\$10.50 per hour for the 2015-2016 school year.

Substitute Bus Drivers

Substitute Van Drivers

Substitute Custodians

Thomas Curran

William Haug

Gregory Lembo

Elizabeth Mendoza

Michael Sullivan

Substitute Educational Assistants

Germaine Aldridge

Dianna Koziatek

Dana Carducci

Eugenia LeClair

Maureen Eck

Peggy Rancourt

Marian Fiorita

Eileen Reising

Eileen Forcina

Claudia Scollins

Carol Garner

Ellen Slysh

Sylvia Hansen

Christine Ventresca

Susan Hegarty

Teresa Webb

Robin Holland

EDRs

NAME

SCHOOL/POSITION

UNITS PAID

Paul Eisold

Tamanend/8<sup>th</sup> Grade Team Leader

1

Mary Kate Kern

Tamanend/8<sup>th</sup> Grade Team Leader

1

*(Award of additional open unit for team leaders)*

Rebecca Cartee-Haring

West/English Coordinator

3

Catherine Rosselli

West/English Coordinator

9

*(Reassignment of units – Cartee-Haring resigned coordinator position 11/2015)*

Motion Approved 9-0.

## **STUDENT ITEMS**

Motion by John Gamble, supported by Karen Smith, to approve the following student trips:

- CB West Chamber Choir to travel to Washington, D.C. on December 3, 2015
- CB West Chamber Choir to travel to Washington, D.C. on December 20, 2015
- CB West Madrigal Choir to travel to Washington, D.C. on December 23, 2015
- CB East Girls Winter Track team to travel to New York City on December 29, 2015
- CB East Girls Winter Track team to travel to New York City on January 8, 2016 and January 9, 2016
- CB East Girls Winter Track team to travel to State College, PA on January 22-23, 2016

- CB South Cheerleaders to travel to Orlando, FL on February 4-8, 2016 (**This is a possible trip – squad has not yet qualified**).
- Unami Middle School 8<sup>th</sup> Grade Legacy Team to travel to Washington, D.C. on April 5, 2016
- Holicong Middle School 9<sup>th</sup> Grade Class to travel to Washington, D.C. and Arlington, VA on April 21, 2016
- Unami Middle School 9<sup>th</sup> Grade Class to travel to New York City on April 21, 2016

Motion Approved 9-0.

## **REPORTS AND INFORMATION**

Dr. Weitzel announced that a Sabbatical Leave of Absence was included as an information item.

Mrs. Darcy announced that the Board would meet in Executive Session after this meeting to discuss pending litigation matters and personnel matters.

Mrs. Darcy thanked Mr. Corr for his gracious words earlier in the meeting and she also mentioned the rough times between the old and new Board members. Mrs. Darcy stated she cares about the education for all students in Central Bucks and would like to move forward in a positive direction and looks forward to building positive professional relationships with staff members and Board members and will do her best as Board President.

Mr. Gamble thanked the Board for their trust in electing him Vice President and that he will do his best for the school district.

There being no further business before the Board, motion by John Gamble, supported by Stephen Corr, to adjourn at 9:06 p.m.

Respectfully submitted,



Sharon L. Reiner  
Board Secretary  
Recording Secretary

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Notes**  
**November 18<sup>th</sup>, 2015**

Committee Members Present

Jerel Wohl, Chairperson  
Paul Faulkner, Member

Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Committee Members Absent

Geri McMullin, Member

Other Board Members and Administrators Present

John Gamble

Dr. Weitzel  
Dr. Bolton

New School Board Member Candidates

Sharon Collopy  
Beth Darcy  
Karen Smith  
Glenn Schloeffel

Member of the Press

The Finance Committee meeting was called to order at 7:30 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Five members of the public were present.

Review of Notes

The October 21, 2015 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Pre-Districting New Housing Developments to a Different School Attendance Area** – Dr. Bolton presented options to address potential future overcrowded conditions at Buckingham Elementary and Warwick Elementary.

Administration recommended the attendance boundaries for Jamison Elementary, Tamanend Middle School, and Central Bucks High School South be amended to include the Woodlands Development, located near Meetinghouse Road and York Road (Route 263). This development is currently in the Warwick Elementary, Holicong Middle School, and Central Bucks High School East attendance boundaries.

Administration is also recommending the attendance boundary for Cold Spring Elementary be amended to include the Feeney Development, located near Mechanicsville Road and Durham Road (Route 413). This development is currently in the Buckingham Elementary attendance boundary. After elementary school, these students would continue on to Holicong Middle School and East High School. The committee recommended this item be placed on the school board agenda for consideration.

**Financial Update** – Administration presented an interactive overview of the financial results from fiscal year 2014-15, a snapshot of district finances for the 2015-16 fiscal year, and an overview of the proposed budget for fiscal year 2016-17. In addition, there was discussion about long range planning concerning debt prepayment, large capital projects, and budgeting for contract negotiations.

The presentation involving the 2014-15 fiscal year indicated the district had an opening fund balance of \$17.8M which is 5.7% of the current year budget. 2014-15 ended with a fund balance of 13.9M or 4.5% of the current year budget. In addition the 2014-15 fiscal year ended with a positive revenue variance of \$4.8M and a positive expenditure variance of \$5.5M while \$14.2M was transferred from the general fund to the debt service fund to help pay for the \$40M construction debt prepayment that took place in June of 2015. The auditors also recommended the district transfer \$11.8M from the district trust fund for Other Post Employment Benefits to the general fund and designate that the \$11.8M as a part of the assigned fund balance. The auditor recommended this action since the district did not hold the \$11.8M in an irrevocable trust. The recommendation was implemented in May of 2015.

The status of the 2015-16 fiscal year was reviewed and noted that the governor and legislature have not settled on a state budget. The state budget is now 140 days past the adoption deadline of June 30<sup>th</sup>. Recent state budget developments indicate a willingness to increase the state sales tax by 21% which would give Pennsylvania the second highest rate after California at 7.5%. The latest budget news includes increases to the Basic Instructional Subsidy, Special Education Subsidy, and maintenance of the Ready to Learn Block Grant. Estimates are Central Bucks would receive \$222,000 more in state subsidies than were budgeted.

The 2016-17 Proposed Preliminary Budget has an increase of \$12,165,459 over the current year budget or a 3.9% increase. Under Act 1 the district always presents the first draft of the budget at a higher percent increase than the Act 1 base index to make sure the district can qualify for Act 1 exceptions if the legislature cuts state subsidies for 2016-17. This is a part of the procedural process prescribed by the Act 1 legislation of 2006. It was noted that the state retirement system contribution rate will increase by 15% for 2016-17 or \$5.9M. The additional \$5.9M retirement contribution accounts for over 45% of the budget increase.

**2014-15 Budget Transfers** - The annual expenditure budget is approved in a detailed state mandated format. As the fiscal year proceeds, actual required expenditures may exceed the original budget in certain expense line items and also actual required expenditures may fall below the original budget in other categories. The State requires that the Board approve budgetary transfers to cover all higher than anticipated expenditures that occur within budget categories. Administration reviewed three final budgetary transfers needed to finalize the 2014-2015 fiscal year in preparation for the annual audit. The committee recommended this item be placed on the school board agenda for consideration.

**Assessment Appeal Update** – An executive session was held to update the committee concerning the status of an assessment appeal initiated by the property owner.

#### ADJOURNMENT

The meeting adjourned at 9:25 p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Operations Committee Meeting Notes**  
**November 18, 2015**

Committee Members Present

Paul Faulkner, Member  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

John Gamble	Jerel Wohl
Dr. Dave Weitzel	Sharon Collopy
Beth Darcy	Karen Smith
Glenn Schoeffel	Ken Rodemer
Dave Matyas	David Bolton
Sue Vincent	

The meeting was called to order at 6:05 PM by Paul Faulkner

PUBLIC COMMENT

Mr. Mandia thanked Dr. Bolton and Scott Kennedy for researching the classroom temperatures. He is looking forward to the discussion.

REVIEW OF MEETING NOTES

The October 21, 2015 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report. Ken reported that we received the final approval from Plumstead Township to move forward with the Gayman ES bus/parent loop project.

Scott Kennedy & Ken Rodemer discussed the bid results for the Band Tower at CB East HS. Discussion – place this item on the January 2016 Operations Committee agenda for further discussion.

A permanent sign for Patriot Stadium was discussed. The CB East art department has created a sketch of the proposed sign. Scott Kennedy to get quotes to fabricate and install the new sign. The funding of the sign was also discussed.

Scott Kennedy & Ken Rodemer will meet with GKO Architects to begin the design development process for the memorial wall at Patriot Stadium.

Bretz equity litigation – discussion.

Scott Kennedy reviewed the history of our security camera system. He also presented proposals for security cameras at all three stadiums, replacement cameras in the schools, and increased video storage (SAN). Discussion about camera locations, how many cameras were not functioning, costs, etc. The committee agreed to move forward with presenting the recommendations to the full Board.

David Bolton presented data concerning classroom temperatures during the beginning of the school year. Discussion about data, humidity affecting how classrooms feel, how the HVAC systems work, the value of adding air conditioning (\$30.0 million) vs. the actual number of days it is required, etc. The committee decided to continue this discussion at the January Operations Committee meeting.



Modular classrooms – David Bolton and Scott Kennedy met with the Principals at Butler & Warwick to review classroom utilization. They have determined that these two schools can function without the new modular classrooms for at least one more school year. This topic will be revisited next year.

Scott Kennedy reviewed the existing Facility Use Policy and the proposed changes to be considered for approval. Goals for the policy revisions include prohibiting facility use for groups located outside of CBSD, possibly requiring down payments for Auditorium use, and modifications to our billing policy (i.e. prepayment discounts, cancellation fees, etc.). The committee decided to continue this discussion at the January Operations Committee meeting.

Scott Kennedy presented a proposal to rebuild the chiller at Tohickon MS. The existing chiller currently has 14,000 run hours. The manufacturer recommends a rebuild at 10,000 run hours. The committee agreed to move forward with presenting the recommendations to the full Board.

Scott Kennedy present proposals to replace two maintenance vans and one dump truck. He reviewed the current condition of the vehicles scheduled to be replaced. The committee agreed to move forward with presenting the recommendations to the full Board.

#### ADJOURNMENT

The meeting was adjourned at 7:40 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL MINUTES***  
**October 12, 2015**

- I. The following Administrative presentations were held prior to the official convening of the MBIT Executive Council due to there not being a quorum present at meeting time.

- A. Mrs. Dohoney provided a report on the October 1, 2015 enrollment. This information included overall enrollment, enrollment by district, adult day program enrollment, a historical perspective, MBIT enrollment versus the district growth, enrollment trends, special education enrollment and enrollment by race and gender.

There are currently 749 students enrolled at MBIT, which is a decrease over the prior year. We have a 45.4% Special Education population and there are 6 adult day students.

There was a question asking why enrollment in the sending districts have increased 15% or 20% since 2000 and the enrollment at MBIT is relatively flat. Mrs. Strouse noted that the report showing the percentage of students each district sends has been consistent for a long time. We visit all of the schools and speak to all of the ninth grade students and most of the districts send their ninth graders here for a tour. We are also looking at why some programs have declined. Sometimes there is competition with the district when they offer courses that we offer here as well.

It was also asked what the minimum student requirement is for the programs. Mrs. Strouse said we start with 8 for a new program. A program that is considered under enrolled is 23. There are a few programs on probation that are under the 23 mark right now and they get additional assistance with marketing their programs. We usually give a new program 3 years to hit the benchmark.

It was asked if we are concerned about the drop in the Dental Occupations enrollment. Mrs. Dohoney said we are and are working with the teacher. The teacher has been taking extra time to go out to the districts for recruiting. Our Marketing is focusing on the four programs that are currently under enrolled. Mrs. Strouse added that the programs that have an end of program catch, building a house, running a hair salon, working in a restaurant or working in a child care center, seem to have healthy enrollment. Tonight, we are asking for approval to start a dental clinic for our senior students so they have the experience right here of working with a dentist.

- B. The Dental Occupations students Kirsten Koob, Ashley Stengel, Melissa Tempest, Megan Wilson, Anna Yushkevich and Angelika Zhurbich shared what they find interesting about their program. This includes taking x-rays, the panoramic x-ray machine, charting software, chair side assisting with instrument transfer and hearing from dentists, hygienists and others who work in the dental field. Mrs. Cuffari spoke about the benefits of having a dental clinic. She also shared information about the equipment, industry certifications available, career pathways and college credits that can be earned in the Dental Occupations program. She explained that she has recruited two dentists and hopes that the dental clinic will be approved for

the benefit of the community and the students. They also shared a video that highlighted the equipment and software used in their program.

It was asked when the clinic would be open to the public. Mrs. Strouse said the agreements with the dentists are on the agenda for approval this evening. Once signed, we're hoping to have the first clinic at the end of October.

It was asked how many patients they would be able to see. Mrs. Cuffari said the dental clinic would take place in the afternoon session, which allows about 2 hours to work. They are hoping to see approximately 8 patients the first time and complete x-rays and exams and see what treatment they might need. There are limitations because they can't involve the lab or do procedures that are too extensive. They will do mostly fillings, cleanings, exams and x-rays. One of the dentists is willing to do root canals on front teeth because they only have one root. The services will be offered to people who are economically disadvantaged and don't have dental insurance, so we can serve the community.

There is a \$30 flat charge to cover the cost of supplies, no matter what service is provided. The dentists are volunteering their time. Mrs. Strouse added the \$30 fee is similar to what other schools in the area are doing. We want to make sure we are not passing off the costs to taxpayers.

- II. The regular meeting of the MBIT Executive Council was convened on Monday, October 12, 2015 at 6:05 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT.

**Council Members**

Ms. Kati Driban, Centennial S.D.  
Mr. James Hayden, New Hope Solebury S.D.  
Mr. Joseph Jagelka, Central Bucks S.D.  
Mr. Charles Kleinschmidt, Centennial S.D.  
Mrs. Kelly Unger, Central Bucks S.D.

**Absent**

Mr. Mark Byelich, Council Rock S.D.  
Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mr. Mark B. Miller, Centennial S.D.

**Others in Attendance:**

Mrs. Denise Dohoney, Assistant Director  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mr. Vincent Loiacono, Director of Facility Operations  
Mrs. Stacy Pakula, Career and Technical Education Supervisor  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager  
Dr. David P. Weitzel, MBIT Superintendent of Record, Central Bucks S.D.

III. There were no guests at the meeting.

IV. Mr. Kleinschmidt reported on some of the things our students have been doing. He announced that Aspirations, our student operated restaurant, opens to the public this week and Salon Extreme opens to the public the following week. He concluded his report by saying that our adult evening school classes have begun. The fall semester offers courses in automotive, carpentry, technology, electrical, machining, welding, drafting, dental assistant and more. Our adult classes provide instruction in current technologies, opportunities for a new career, opportunities to update skills or earn industry certifications.

V. Ms. Driban said she is looking forward to the dental clinic and thinks it's a great opportunity for the Dental students. She also said it's awesome that Mr. Davey, our Multimedia Technology Teacher won an Emmy Award.

VI. Prior Meeting Minutes

Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the minutes of the September 14, 2015 meeting. Attachment 1 (pg. 7)

VII. Routine Business:

A. Administrative Report

1. The 2015/16 Enrollment Report was given prior to the convening of the official meeting and is recorded in Section I. Attachment 2 (pg. 13)
2. The presentation on the Dental Occupations program was given prior to the convening of the official meeting and it is recorded in Section I.
3. Mrs. Strouse distributed a spreadsheet with the options for the farmhouse that is uninhabitable and located on the property of Middle Bucks. The options are to renovate, demolish or subdivide. Mrs. Strouse explained the requirements and costs associated with each option. Attachment A

Mrs. Unger moved, Ms. Driban seconded, passed unanimously, to demolish the farmhouse.

There was a discussion that included the possibility of it being a home occupation use. It was noted that we would have to provide a permanent easement on our property to allow them to enter from the back of the property and it's on one acre of ground and we would have to give them a second acre of ground for that option.

Mrs. Unger asked that for history sake, we take a door, floorboard and cornerstone as keep it with a picture of the farmhouse before it is demolished to make a nice memento.

There was also discussion about selling the house for \$1 and having the buyer move the house. Mr. Hansen explained that the way the house is built, he feels it would not be prudent to try to move it.

Mr. Hansen noted that the Warwick Township Historical Society was contacted in August for historical information and they did not respond back with any information. Warwick Township was also contacted, the options were discussed and they provided information on what would need to be done to demolish the house.

Further discussion included that there were four major additions to the home and once additions are added, the house has no historical value. It was asked if there was any value in reclaiming the field stone. Mr. Hansen said it would depend on how the house is taken down and if there are any asbestos issues involved. It was noted that the demolition would be an expense of the School Authority as long as they have the money.

It was decided to advertise and hold a public meeting related to the proposed demolition of the farmhouse to allow feedback from the community.

- B. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 25)

C. Committee Reports

1. Dr. Weitzel, Superintendent and Chairperson of the Professional Advisory Council said that Mrs. Strouse took the four sending school Superintendents for a tour of the facility. The students were engaged and the teachers were right there with them. The amount of things they have access to, to learn their craft, was really impressive. The kids were wonderful and were very polite, attentive and respectful. He congratulated Mrs. Strouse. Attachment 4 (pg. 35)
2. Mrs. Unger, Chairperson reported that she and Mr. Byelich attended the Finance Committee meeting via telephone. She told Mr. Vining he did great work on selling the extra older equipment and noted that we will get revenue from the sale. Attachment 5 (pg. 36)
3. The Building, Security and Technology Committee meeting scheduled on Tuesday, October 6, 2015 at 5:15 PM was cancelled. – Mr. Joseph Jagelka, Chairperson. Attachment 6 (pg. 38)
4. Mr. Kleinschmidt reported on behalf of Dr. Foster. He said that the meeting went well and the items covered are on the agenda tonight for approval, with the most significant being the agreements for the two dentists to allow them to start coming in here to operate. Attachment 7 (pg. 39)

- D. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to approve the Cash Payments Report for September. Attachment 8 (pg. 41)
- E. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to approve the Treasurer's Report for August. Attachment 9 (pg. 57)

VIII. Current Agenda Items

A. Personnel Items

- 1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #535 – Disability/Maternity/Childrearing Leave for Phillip Lawhead, Custodian, effective September 28, 2015.
- 2. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Zsuzsa Hasel, Instructional Assistant, effective September 28, 2015.
- 3. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to ratify the additional fall 2015 Adult Evening School staff. Attachment 10 (pg. 73)
- 4. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2015-16 school year. Attachment 11 (pg. 74)

B. Policies

- 1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, accept for first reading new Policy No. 819 – Suicide Awareness, Prevention and Response in the Operations Section. Attachment 12 (pg. 75)
- 2. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to adopt the following policies that were updated with language revisions: Attachment 13 (pg. 82)
  - a. Revised Policy No. 007 – Policy Manual Access – Board Procedures Section
  - b. Revised Policy No. 100 – Comprehensive Plan – Programs Section
  - c. Revised Policy No. 102 – Career and Technical Standards – Programs Section
  - d. Revised Policy No. 105 – Curriculum Development – Programs Section
  - e. Revised Policy No. 113 – Special Education – Programs Section

It was asked why the word pupils was changed to students in Policy 105. Mrs. Strouse noted that most of the time they are called students and in that one policy they are called pupils and she wanted to make it more consistent.

C. Other Matters for Consideration

1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dentist, Dr. Michele Gladstone, effective October 13, 2015. Attachment 14 (pg. 89)
2. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dentist, Dr. Adam Weiss, effective October 13, 2015. Attachment 15 (pg. 90)

It was asked how the fees for services were determined and how the dentists were found. Mrs. Strouse explained that Mrs. Cuffari presented the video at the Bucks Montgomery Dental Association meeting and informed them she was looking for someone who was interested in volunteering their time to work with students. She recruited the dentists and as a result, they are also a member of her Occupational Advisory Committee. Mrs. Cuffari has been working with them for a few years. The plan to put the dental clinic in place has been two years in the making. We have consulted with the solicitor to make sure the agreements would be put in place and they have to have their own malpractice insurance.

Mrs. Strouse explained that the dentists will do the cleanings rather than a hygienist because they felt it was an important first step and experience for our students. They will primarily be doing x-rays, cavities and dental cleanings. We determined the \$30 service fee by determining what supplies would be used and we contacted a few schools in the area that are also running a clinic. Upper Bucks Technical High School has had a clinic in place for a number of years and we modeled what they are doing. It would be a production account for that program, similar to the restaurant and hair salon.

It was asked if we have modeled out how many patients we would see. Mrs. Strouse said that they think they will see about 8 patients a month. There have a flyer ready and are going to advertise at the Bucks County Opportunity Council, CareerLink and other similar places. It was asked if they can partner with other programs like Multimedia or website development and Mrs. Strouse said they are.

There was a concern expressed over the Dental Occupations enrollment and Mrs. Strouse said we are trying to correct that.

The discussion concluded with the thought that the dental clinic is a great opportunity for the students.

3. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the Agreement between Middle Bucks Institute of Technology and Lynda Moyer, Health Occupations Instructor, to administer medication to students. Attachment 16 (pg. 91)
4. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to ratify the additional field trip for the 2015/16 school year. Attachment 17 (pg. 93)
5. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the Articulation Agreement with Triangle Tech – Electrical and Network Cabling, Construction Carpentry and Welding Technology. Attachment 18 (pg. 94)
6. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve offering online training through Global Compliance Network for the 2015-2016 school year at the cost of \$630.00. Attachment 19 (pg. 98)
7. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to receive and file the August 26, 2015 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 20 (pg. 118)
8. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, for The Executive Council of Middle Bucks Institute of Technology to hereby adopt a Resolution, the full text of said Resolution having been provided to each member of the Executive Council and the full text of which is incorporated into this Motion by specific reference to the Resolution, authorizing inter alia., the execution of a Supplemental Lease Agreement with the Middle Bucks Area Vocational Technical School Authority in order to provide for lease rental payments to amortize a new series of Bonds and the authorization of the appropriate officers and officials of the Middle Bucks Institute of Technology to execute any and all necessary documents in order to carry out the project financed by the Middle Bucks Area Vocational Technical School Authority's Revenue Bonds Series of 2015. Attachment 21 (pg. 125)

IX. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to adjourn the October 12, 2015 meeting of the MBIT Executive Council at 6:37 PM.

Respectfully submitted,

Joseph Jagelka  
Secretary

Roberta Jackiewicz  
Assistant Secretary



**CENTRAL BUCKS SCHOOL DISTRICT**

**Resolution Authorizing Proposed Preliminary Budget**  
**Display, Advertising,**  
**And Authorizing Referendum Exception**

**RESOLVED**, by the Board of School Directors of Central Bucks School District, as follows:

1. The School District shall make the Proposed Preliminary Budget available for public inspection at least 20 days before the date scheduled for adoption of the Preliminary Budget.
2. At least 10 days before the date scheduled for adoption of the Preliminary Budget, the Secretary shall advertise a Preliminary Budget Notice. The notice shall be advertised once in a newspaper of general circulation and shall be available for public inspection at the administrative offices of the School District.
3. The Act 1 base index applicable to the School District as calculated by the Pennsylvania Department of Education (PDE) is 2.4%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain PDE approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website Act 1 Referendum Exception Notice in substantially the form as presented to the School Board.

**MEMORANDUM OF UNDERSTANDING  
BY AND AMOUNG**

**Middle Bucks Institute of Technology  
("MBIT") and**

**Central Bucks School District, Centennial School District, Council  
Rock School District, and New Hope/Solebury School District  
("Sending School Districts")**

**November 10, 2015**

**WITNESSETH**

Whereas, MBIT desires to avoid disputes with its Sending School Districts with regard to any settlement made by a sending district absent of MBIT participation;

Whereas MBIT wishes to work collaboratively with the sending school districts on matters of litigation to reach the best possible outcome for MBIT, the Sending School Districts, and the student; and

Whereas, the parties hereto are desirous of memorializing the understanding among the parties related to litigation.

**I. Joint Statement of Concern**

**A. Parties**

The Parties to this Memorandum of Understanding are the Middle Bucks Institute of Technology (MBIT) and its Sending School Districts, the Central Bucks School District, Centennial School District, Council Rock School District and New Hope/Solebury School District, which said Agreement is intended to commit the Parties to adhere to the procedures set forth in this Memorandum of Understanding, but it is not intended to create any contractual obligations on the part of the parties noted in Section III A.

**B. Purpose**

It is the purpose of this Memorandum to foster a relationship of cooperation, mutual support and the sharing of information between the parties hereto as they work together to fulfill the Sending School District's and MBIT's responsibilities to foster the achievement of eligible students enrolled at MBIT.

**II. Notification of Legal Action**

- A.** The Sending School Districts shall provide timely notice of any legal proceedings commenced on behalf of any student enrolled at both the Sending School District and MBIT where MBIT is referenced in the Complaint and/or proceeding. For the

purpose of this Memorandum of Understanding, legal proceedings shall include, but not limited to, due process proceedings associated with student with IEPs. The Sending School District shall provide copies of any Complaint or other proceedings, as well as all documents related to the matter at issue, to MBIT.

- B. Upon notification of legal action where MBIT is included in the proceeding, MBIT will contact its legal representative and respond to the educational disputes related to MBIT. MBIT shall also have the right to participate in said proceedings but shall not be obligated to do so.
- C. MBIT will provide the Sending School District with a written copy of their response to the educational dispute.
- D. MBIT will be responsible to resolve their actions named in the legal action and provide any relief specified in the outcome of the legal proceeding.
- E. MBIT shall have no obligation to contribute to any financial costs associated with a settlement and/or any legal matter involving a student who attends MBIT, unless MBIT has been included in the settlement negotiations and/or in the adversary proceedings and has the ability to provide input and agree to any cost sharing, or is otherwise adjudicated liable for costs or damages by a court or hearing officer of competent jurisdiction following the participation by MBIT in said proceedings.

### **III. General Provisions**

- A. This Memorandum is not intended to and does not create any contractual or legal rights or obligations with respect to the Parties hereto or any other persons or entities, but rather, is intended to provide an acknowledgment on part of the Parties of the necessity of the Sending School Districts to notify MBIT of any special education proceedings affecting MBIT.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the Parties.
- C. In the event of changes in state or federal law which necessitate changes to this Memorandum, the parties shall collaborate to amend this Memorandum to assure compliance by the parties with state and federal requirements.
- D. All Parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.
- E. Any party may withdraw from this Memorandum for any reason upon sixty (60) days' written notice to all other parties to the Memorandum, except said withdrawal shall not affect any pending matters.

**AND NOW**, this            day of            , 2015, the Executive Council of the Middle Bucks Institute of Technology hereby acknowledge the foregoing as the terms and conditions of their understanding.

Signed: \_\_\_\_\_  
President

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 2015, the Board of Directors of the Centennial School District hereby acknowledge the foregoing as the terms and conditions of their understanding.

Signed: \_\_\_\_\_  
President

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

AND NOW, this 1<sup>st</sup> day of December, 2015, the Board of Directors of the Central Bucks School District hereby acknowledge the foregoing as the terms and conditions of their understanding.

Signed: Beth Darcy  
President

Date: 12/1/15

Signed: Sharon L. Reimer  
Secretary

Date: 12/1/15

Ayes	<u>9</u>
Nays	<u>0</u>
Absent	<u>0</u>
Abstain	<u>0</u>

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 2015, the Board of Directors of the Council  
Rock School District hereby acknowledge the foregoing as the terms and conditions of their  
understanding.

Signed: \_\_\_\_\_

President

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Secretary

Date: \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

**AND NOW**, this            day of            , 2015, the Board of Directors of the New Hope-Solebury School District hereby acknowledge the foregoing as the terms and conditions of their understanding.

Signed: \_\_\_\_\_  
President

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_



The Central Bucks Board of School Directors will hold its public School Board meetings for calendar year 2016 on the second and fourth Tuesday (with the exception of Monday, October 10, 2016) of the month at the Central Bucks Educational Services Center, 16 Welden Drive, Doylestown, PA., beginning at 7:30 p.m. For the months of July, August, November, and December there will be just one School Board meeting each month scheduled. The Monday, December 5, 2016 meeting will be a combined Reorganization and School Board meeting and will begin at 7:00 p.m.

The dates of the meetings are as follows:

### **2016 BOARD MEETINGS**

Tuesday, January 12, 2016  
Tuesday, January 26, 2016

Tuesday, February 9, 2016  
Tuesday, February 23, 2016

Tuesday, March 8, 2016  
Tuesday, March 22, 2016

Tuesday, April 12, 2016  
Tuesday, April 26, 2016

Tuesday, May 10, 2016  
Tuesday, May 24, 2016

Tuesday, June 14, 2016  
Tuesday, June 28, 2016

Tuesday, July 26, 2016

Tuesday, August 23, 2016

Tuesday, September 13, 2016  
Tuesday, September 27, 2016

**Monday, October 10, 2016**  
Tuesday, October 25, 2016

Tuesday, November 8, 2016

**Monday, December 5, 2016 (7:00 p.m.)**